**Problem Statement:**

// In Less than 100 words the key business problem we are trying to solve.

**Goals:**

// Measurable specific goals we want to achieve from the project.

**Scope of Work:**

In Scope:

// Elements that we will address in the project

Out of Scope:

// Elements that we will not address in the project that were discussed with stakeholders.

**Benefit Estimate:**

**Plan:**